

	<b>HEALTH, SAFETY &amp; ENVIRONMENT MANAGEMENT SYSTEMS MANUAL</b>	Document No	GEN-SHEM-00
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## **HEALTH, SAFETY & ENVIRONMENT POLICY.**

It is the policy of **CHIP NGAI ENGINEERING WORKS SDN. BHD.** Management to execute all works undertaken in such a manner that the health and safety of the workforce are given due priority and the conservation of the natural environment is sufficiently reflected in those activities.

In implementing this policy, we are committed to ensure adequate compliance to the regulatory and other applicable requirements along with the relevant measures and protection to minimize or eliminate the potential risk to occupational health, safety and environmental within the office premises and at construction sites.

In order to achieve this policy, we will strive to comply and meet the following:-

- a. Comply with all applicable HSE regulations and other applicable requirements to which CN subscribes that related to HSE hazards, provides framework for setting and reviewing HSE objectives.
- b. Commitment to prevention of injury, ill health and environmental pollution and continual improvement in HSE management and HSE performance.
- c. Communicated and available to all interested parties
- d. Provide training, resources that enable our employees and contractors are aware of their responsibilities and accountabilities to meet HSE objectives and targets
- e. Maintain and regularly test emergency plans to ensure the system in good condition
- f. Identify and assess health and safety hazards to eliminate or reduce the risk as low as reasonably and practicable

I hereby request all personnel to honour this policy and to give full support and participation in enforcing this policy at all working levels.

  
**CHANG CHEE CHING**  
 Director  
 Date : 1/6/2022

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### 2.3) DRUGS AND ALCOHOL POLICY

The Drugs and Alcohol Policy is signed by the highest top management in CN will be the custodian for these policy. The Drugs and Alcohol policy can be refer as per below:

#### DRUGS AND ALCOHOL POLICY

The organization, being committed to the health, safety, security and efficiency of its employees, will consider seriously any suspicion of substance abuse related to drugs and alcohol by any employees and contractors in the line of duty.

Drugs, alcohol or other related forms of substance abuse could effect work performance and endanger other employees and assets. As such, any personnel, who in the opinion of the immediate superior, is incapable of performing assigned work or duties due to substance abuse, will be refused entry into or will be removed from the work location.

The organization reserves the right to conduct searches for possession of abused drugs, alcohol or related substances on the suspected person while in the premises.

Those workers who have a substance abuse related problem will be encouraged to seek assistance voluntarily, failing which the suspected worker will be referred to the management for further action.

Any violation of this policy will be subjected to disciplinary action, which may include termination of employment.

  
**CHANG CHEE CHING**  
 Director  
 Date : 1/6/2022