

	<b>TERMS OF REFERENCE NOMINATION COMMITTEE</b>	Doc. No. : CG-05
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## 1. OBJECTIVES

The objective of this terms of reference is to ensure that all members the Nomination Committee are aware of their duties and responsibilities, where the relevant legislations, principles and practices of good Corporate Governance are applied, to assist the Board in discharging their duties and responsibilities.

## 2. COMPOSITION

The Nomination Committee comprises exclusively of Non-Executive Directors, majority of whom must be independent. Each member of the Nomination Committee should consider the required mix of skills and experience in order to resume their responsibility.

No alternate director shall be appointed as a Nomination Committee member.

## 3. AUTHORITY

The Nomination Committee is authorize to propose for new nominees for the Board appointments and assessing directors on an annual basis, the contribution of each individual director and the overall effectiveness of the Board. The Committee shall develop, maintain and review the criteria to be used in the recruitment process and annual assessment of directors.

## 4. MEETING

The Committee should meet as and when deemed necessary and at least once a year. The Secretary of the Committee shall be responsible, in conjunction with the Chairman, for drawing up the agenda and circulating to the Committee prior to each meeting.

The Secretary will also be responsible for keeping the minutes of the meetings of the Committee, and circulating them to committee members and to other members of the Board of Directors.

A quorum shall consist of a majority of Committee members and in order to form a quorum, the majority of members present must be independent directors.

## 5. FUNCTIONS

The functions of the Committee are as follows:-

- (a) To identify, assess and recommend to the Board suitably qualified candidates for directorship on the Board as well as members of the Board Committees.

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- (b) To review and assess annually the overall composition of the Board in terms of appropriate balance of skills, expertise, attributes and core competencies among executives, non-executives and independent directors.
- (c) To review and assess annually the independence of directors.
- (d) To perform the formal assessment of the effectiveness of individual Directors and the annual appraisal of the Executive Directors' performance based on the selected performance criteria.
- (e) To ensure new Directors go through proper induction program.

## **6. REVIEW OF THE TERMS OF REFERENCE**

The Terms of Reference of Nomination Committee shall be reviewed by the Board annually to ensure it remains consistent with the Board's objectives and responsibilities and in line with the relevant laws and legislations.

*This Terms of Reference was reviewed by the Board on 15 November 2018.*